



## STATE OF ILLINOIS

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Facility Name & ID Number VIP Manor# 0038661 Report Period Beginning: 01/01/01 Ending: 12/31/01

## III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,  
(must agree with license). Date of change in licensed beds 07/01/01

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>52</u>	Skilled (SNF)	<u>52</u>	<u>18,980</u>	1
2		Skilled Pediatric (SNF/PED)			2
3	<u>54</u>	Intermediate (ICF)	<u>54</u>	<u>19,710</u>	3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>106</u>	TOTALS	<u>106</u>	<u>38,690</u>	7

## B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF	<u>26,780</u>	<u>7,209</u>	<u>2,788</u>	<u>36,777</u>	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>26,780</u>	<u>7,209</u>	<u>2,788</u>	<u>36,777</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed  
bed days on line 7, column 4.) 95.06%

D. How many bed-hold days during this year were paid by Public Aid?

344 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.  
(E.g., day care, "meals on wheels", outpatient therapy)NoneF. Does the facility maintain a daily midnight census? YesG. Do pages 3 & 4 include expenses for services or  
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location?

Date started 12/31/85

J. Was the facility purchased or leased after January 1, 1978?

YES ☒ Date 12/31/85 NO ☐

K. Was the facility certified for Medicare during the reporting year?

YES ☒ NO ☐ If YES, enter number  
of beds certified 52 and days of care provided 2,788Medicare Intermediary United Government Services

## IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH\* ☐ CASH\* ☐Is your fiscal year identical to your tax year? YES ☒ NO ☐Tax Year: 12/31/01 Fiscal Year: 12/31/01

\* All facilities other than governmental must report on the accrual basis.

## STATE OF ILLINOIS

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Facility Name &amp; ID Number

VIP Manor

# 0038661

Report Period Beginning:

01/01/01

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## V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	<b>A. General Services</b>										
1	Dietary	163,291	14,497	4,558	182,346		182,346	1,747	184,093		1
2	Food Purchase		173,753		173,753		173,753	(1,896)	171,857		2
3	Housekeeping	48,016	7,165	27,479	82,660		82,660		82,660		3
4	Laundry	39,328	15,394	18,784	73,506		73,506	206	73,712		4
5	Heat and Other Utilities			102,145	102,145	5,606	107,751		107,751		5
6	Maintenance	19,341	6,688	54,195	80,224	(1,131)	79,093	976	80,069		6
7	Other (specify):*	29			29		29		29		7
8	<b>TOTAL General Services</b>	270,005	217,497	207,161	694,663	4,475	699,138	1,033	700,171		8
	<b>B. Health Care and Programs</b>										
9	Medical Director			18,474	18,474		18,474		18,474		9
10	Nursing and Medical Records	1,162,541	103,951	49,521	1,316,013	(4,614)	1,311,399	5,371	1,316,770		10
10a	Therapy		237	323,691	323,928		323,928	(89,691)	234,237		10a
11	Activities	34,432	3,076	579	38,087		38,087	1,585	39,672		11
12	Social Services	33,939	203		34,142		34,142	118	34,260		12
13	Nurse Aide Training					3,827	3,827		3,827		13
14	Program Transportation			649	649		649		649		14
15	Other (specify):*	6,235			6,235		6,235		6,235		15
16	<b>TOTAL Health Care and Programs</b>	1,237,147	107,467	392,914	1,737,528	(787)	1,736,741	(82,617)	1,654,124		16
	<b>C. General Administration</b>										
17	Administrative					46,521	46,521		46,521		17
18	Directors Fees										18
19	Professional Services										19
20	Dues, Fees, Subscriptions & Promotions			27,911	27,911		27,911	(660)	27,251		20
21	Clerical & General Office Expenses	121,307	14,327	241,746	377,380	(45,576)	331,804	69,234	401,038		21
22	Employee Benefits & Payroll Taxes			328,517	328,517		328,517	(21,654)	306,863		22
23	Inservice Training & Education			5,334	5,334	(3,827)	1,507		1,507		23
24	Travel and Seminar			2,358	2,358		2,358	(45)	2,313		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			50,372	50,372		50,372	14,256	64,628		26
27	Other (specify):*			6,803	6,803		6,803	(6,290)	513		27
28	<b>TOTAL General Administration</b>	121,307	14,327	663,041	798,675	(2,882)	795,793	54,841	850,634		28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	1,628,459	339,291	1,263,116	3,230,866	806	3,231,672	(26,743)	3,204,929		29

\* Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

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Facility Name &amp; ID Number

VIP Manor

#0038661

Report Period Beginning:

01/01/01

Ending:

12/31/01

## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			62,788	62,788	5,768	68,556	5,490	74,046			30
31	Amortization of Pre-Op. & Org.			5,768	5,768	(5,768)						31
32	Interest			67	67		67	505	572			32
33	Real Estate Taxes			121,072	121,072		121,072		121,072			33
34	Rent-Facility & Grounds			636,129	636,129		636,129	(87,276)	548,853			34
35	Rent-Equipment & Vehicles			33,178	33,178	(785)	32,393		32,393			35
36	Other (specify):*											36
37	<b>TOTAL Ownership</b>			859,002	859,002	(785)	858,217	(81,281)	776,936			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops		11	1,709	1,720		1,720		1,720			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			21	21	(21)		57,085	57,085			42
43	Other (specify):*		11,343	2,164	13,507		13,507		13,507			43
44	<b>TOTAL Special Cost Centers</b>		11,354	3,894	15,248	(21)	15,227	57,085	72,312			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	1,628,459	350,645	2,126,012	4,105,116		4,105,116	(50,939)	4,054,177			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name &amp; ID Number VIP Manor

# 0038661

Report Period Beginning: 01/01/01

Ending: 12/31/01

## VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(2,476)	L-2		4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties	(6,240)	L-27		18
19	Entertainment				19
20	Contributions	(509)	L-21		20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	966	L-21		24
25	Fund Raising, Advertising and Promotional	(1,717)	L-20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule	(92,401)	various		29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (102,377)		\$	30

OHF USE ONLY						
48		49	50	51	52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
	Amortization of Organization &			
33	Pre-Operating Expense			33
	Adjustments for Related Organization			
34	Costs (Schedule VII)	88,346	Various	34
35	Other- Attach Schedule	(36,908)	Various	35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 51,438		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B) )	\$ (50,939)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		X	\$		38
39						39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology		X			42
43	Prescription Drugs		X			43
44	Exceptional Care Program		X			44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

VIP Manor

ID# 0038661

Report Period Beginning: 01/01/01

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Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference	
1	UR FEES	\$ 0	10	1
2	BARBER & BEAUTY	0	40	2
3	PATIENT PERSONAL NEEDS	0	43	3
4	VENDOR SERVICE CHARGE	(3)	21	4
5	BANK SERVICE CHARGE	(1,984)	21	5
6	PAC FEES	(546)	20	6
7	MAGICAL MOMENTS	(50)	27	7
8	ADDITIONAL RENT	(87,276)	34	8
9	CORPORATE COLLECTION FEES	(2,542)	21	9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(92,401)		49

## STATE OF ILLINOIS

Summary A

Facility Name &amp; ID Number VIP Manor

# 0038661

Report Period Beginning:

01/01/01

Ending:

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## SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	<b>A. General Services</b>													
1	Dietary	(376)	2,123	0	0	0	0	0	0	0	0	0	1,747	1
2	Food Purchase	(1,896)	0	0	0	0	0	0	0	0	0	0	(1,896)	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	206	0	0	0	0	0	0	0	0	0	0	206	4
5	Heat and Other Utilities	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Maintenance	976	0	0	0	0	0	0	0	0	0	0	976	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	<b>TOTAL General Services</b>	<b>(1,090)</b>	<b>2,123</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,033</b>	<b>8</b>
	<b>B. Health Care and Programs</b>													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	(2,750)	10,245	0	0	0	0	0	0	0	0	0	7,495	10
10a	Therapy	(89,691)	0	0	0	0	0	0	0	0	0	0	(89,691)	10a
11	Activities	(41)	1,626	0	0	0	0	0	0	0	0	0	1,585	11
12	Social Services	118	0	0	0	0	0	0	0	0	0	0	118	12
13	Nurse Aide Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	<b>TOTAL Health Care and Programs</b>	<b>(92,364)</b>	<b>11,871</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(80,493)</b>	<b>16</b>
	<b>C. General Administration</b>													
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	0	0	0	0	0	0	0	0	0	0	0	0	19
20	Fees, Subscriptions & Promotions	(660)	0	0	0	0	0	0	0	0	0	0	(660)	20
21	Clerical & General Office Expenses	(1,938)	74,352	0	0	0	0	0	0	0	0	0	72,414	21
22	Employee Benefits & Payroll Taxes	(21,654)	0	0	0	0	0	0	0	0	0	0	(21,654)	22
23	Inservice Training & Education	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Travel and Seminar	(45)	0	0	0	0	0	0	0	0	0	0	(45)	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	14,256	0	0	0	0	0	0	0	0	0	0	14,256	26
27	Other (specify):*	(6,290)	0	0	0	0	0	0	0	0	0	0	(6,290)	27
28	<b>TOTAL General Administration</b>	<b>(16,331)</b>	<b>74,352</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58,021</b>	<b>28</b>
29	<b>TOTAL Operating Expense (sum of lines 8,16 &amp; 28)</b>	<b>(109,785)</b>	<b>88,346</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(21,439)</b>	<b>29</b>

## Summary B

12/31/01

## 12/31/01

[illegible]



Facility Name & ID Number VIP Manor# 0038661

Report Period Beginning:

01/01/01

Ending:

12/31/01

## VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Beverly Health & Rehabilitation Services, Inc. (Owns 100% of Beverly Enterprises-Illinois, Inc.)	100	Over 400 facilities throughout the US				

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V	2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	21 Home Office Costs	\$ 223,374	Beverly Enterprises - Illinois, Inc.	100.00%	\$ 297,726	\$ 74,352	1
2	V	11 Social Services Consultant		Beverly Enterprises - Illinois, Inc.	100.00%	1,626	1,626	2
3	V	10 Nursing Consultant	21,683	Beverly Enterprises - Illinois, Inc.	100.00%	31,928	10,245	3
4	V	1 Dietary Consultant		Beverly Enterprises - Illinois, Inc.	100.00%	2,123	2,123	4
5	V	3 Housekeeping Consultant		Beverly Enterprises - Illinois, Inc.	100.00%			5
6	V	10 Nursing Consultant		Beverly Enterprises - Illinois, Inc.	100.00%			6
7	V	6 Maintenance Consulting		Beverly Enterprises - Illinois, Inc.	100.00%			7
8	V							8
9	V							9
10	V							10
11	V							11
12	V							12
13	V							13
14	Total		\$ 245,057			\$ 333,403	\$ * 88,346	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number VIP Manor # 0038661 Report Period Beginning: 01/01/01 Ending: 12/31/01

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1									\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees).  
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME,  
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number VIP Manor# 0038661

Report Period Beginning:

01/01/01Ending: 12/31/01

## VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

Name of Related Organization Beverly Health and Rehab. Svcs., Inc.Street Address One Thousand Beverly WayCity / State / Zip Code Fort Smith, AR 72919Phone Number ( 479) 201-2000Fax Number ( 479) 201-4302

B. Show the allocation of costs below. If necessary, please attach worksheets.

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	21	Corporate HO Cost & QA	Resident Days	90,747	3	\$ 583,015	\$ 333,426	37,121	\$ 238,488
2	21	Regional Cost & QA	Resident Days	90,747	3	144,814	3,823	37,121	59,238
3									3
4	11	Corporate HO Cost & QA	Resident Days	90,747	3	3,975	3,149	37,121	1,626
5	11	Regional Cost & QA	Resident Days	90,747	3	0	0	37,121	0
6									6
7	10	Corporate HO Cost & QA	Resident Days	90,747	3	17,242	3,584	37,121	7,053
8	10	Regional Cost & QA	Resident Days	90,747	3	60,810	0	37,121	24,875
9									9
10	1	Corporate HO Cost & QA	Resident Days	90,747	3	5,190	4,048	37,121	2,123
11	1	Regional Cost & QA	Resident Days	90,747	3	0	0	37,121	0
12									12
13	3	Corporate HO Cost & QA	Resident Days	90,747	3	0	0	37,121	0
14	3	Regional Cost & QA	Resident Days	90,747	3	0	0	37,121	0
15									15
16	10	Corporate HO Cost & QA	Medicare Days	4,465	3	0	0	2,788	0
17	10	Regional Cost & QA	Medicare Days	4,465	3	0	0	2,788	0
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS					\$ 815,046	\$ 348,030		\$ 333,403

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1							\$	\$			\$	1	
2												2	
3												3	
4	CCA Financial		X	Acquistion of Equipment	See Capital Lease Agreement							575	4
5	(Turbolan Lease)												5
	Working Capital												
6													6
7	Patient Related Int Income		X									(3)	7
8													8
9	TOTAL Facility Related						\$	\$			\$	572	9
	B. Non-Facility Related*												
10													10
11													11
12													12
13													13
14	TOTAL Non-Facility Related						\$	\$			\$		14
15	TOTALS (line 9+line14)						\$	\$			\$	572	15

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.  
(See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.  
(See instructions.)

Facility Name & ID Number **VIP Manor**# **0038661** Report Period Beginning: **01/01/01** Ending: **12/31/01****IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)****B. Real Estate Taxes**

		<b>Important</b> , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2000 report.			\$	<b>48,804</b>	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)			\$	<b>108,742</b>	2
3. Under or (over) accrual (line 2 minus line 1).			\$	<b>59,938</b>	3
4. Real Estate Tax accrual used for 2001 report. (Detail and explain your calculation of this accrual on the lines below.)			\$	<b>61,134</b>	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>			\$		5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ _____ For 19 _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>			\$		6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.			\$	<b>121,072</b>	7
Real Estate Tax History:					
Real Estate Tax Bill for Calendar Year:	1996	<b>75,493</b>	8		
	1997	<b>84,482</b>	9		
	1998	<b>93,348</b>	10		
	1999	<b>99,390</b>	11		
	2000	<b>108,742</b>	12		
				<b>FOR OHF USE ONLY</b>	
				13	FROM R. E. TAX STATEMENT FOR 2000 \$ 13
				14	PLUS APPEAL COST FROM LINE 5 \$ 14
				15	LESS REFUND FROM LINE 6 \$ 15
				16	AMOUNT TO USE FOR RATE CALCULATION \$ 16

**NOTES:**

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**

**TO:** Long Term Care Facilities with Real Estate Tax Rates    **RE:** 2000 REAL ESTATE TAX COST DOCUMENTATION

Please complete the Real Estate Tax Statement below and forward with a copy of your 2000 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2001 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Office of Health Finance at (217) 782-1630.

FACILITY NAME	VIP Manor	COUNTY	Madison
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FACILITY IDPH LICENSE NUMBER 0038661

CONTACT PERSON REGARDING THIS REPORT Elizabeth Ogdon

TELEPHONE (877) 823-8375 FAX #: (479) 201-4301

Enter the tax index number and real estate tax assessed for 2000 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2000.

### B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

Attach a copy of the 2000 tax bills which were listed in Section A to this statement. Be sure to use the 2000 tax bill which is normally paid during 2001.

A. Square Feet:
 28,000

B. General Construction Type:
 Exterior
 Brick
 Frame
 Concrete Block
 Number of Stories
 One

C. Does the Operating Entity?
 ☐ (a) Own the Facility
 ☐ (b) Rent from a Related Organization.
 ☒ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?
 ☐ (a) Own the Equipment
 ☐ (b) Rent equipment from a Related Organization.
 ☒ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?
 ☐ YES
 ☒ NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:
 
 (Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	Facility		1985	\$	1
2					2
3	TOTALS			\$	3

Facility Name &amp; ID Number VIP Manor

# 0038661

Report Period Beginning:

01/01/01

Ending:

12/31/01

**XI. OWNERSHIP COSTS (continued)****B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	106				\$	\$		\$	\$	\$	4
5											5
6											6
7											7
8											8
	<b>Improvement Type**</b>										
9	Leasehold Improvements			1993	59,410	5,169	5-20	5,169		42,343	9
10	(See depreciation schedule for detail of items)			1994	87,778	7,378	5-20	7,378		61,003	10
11				1995	165,318	10,114	5-20	10,114		82,473	11
12				1996	2,061	202	5-20	202		1,348	12
13				1997	57,881	6,397	5-20	6,397		29,591	13
14				1998	20,995	1,655	5-20	1,655		5,692	14
15				1999	11,194	925	5-20	925		2,274	15
16				2000	63,678	5,780	5-20	5,780		9,727	16
17				2001	30,318	2,075	5-20	2,075		2,075	17
18											18
19	Computer & Related Equipment			1994	7,677		5-20			7,677	19
20				1995	1,695		5-20			1,695	20
21				1996	8,330	10	5-20	10		8,330	21
22				1998	10,756	2,080	5-20	2,080		7,841	22
23				1999	39	6	5-20	6		24	23
24				2000	644	129	5-20	129		258	24
25											25
26	Software Development Cost			1990	1,121		5-20			1,121	26
27				1991	7,237		5-20			7,237	27
28				1993			5-20				28
29				1994	3,920		5-20			3,920	29
30				1996	1,394		5-20			1,394	30
31				1997	833	125	5-20	125		833	31
32				1998	9,462	3,159	5-20	3,159		4,853	32
33				1999	36,147	7,656	5-20	7,656		18,461	33
34				2000	2,412	318	5-20	318		439	34
35											35
36	Computer Equipment Capital Lease			1999	804	161	5-20	161		348	36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total



12/31/01

**\*\*Improvement type must be detailed in order for the cost report to be considered complete.**

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 209,107	\$ 18,740	\$ 18,740	\$	5-15	\$ 100,300	71
72	Current Year Purchases	21,846	1,967	1,967		5-15	1,967	72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 230,953	\$ 20,707	\$ 20,707	\$		\$ 102,267	75

D. Vehicle Depreciation (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 822,057	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 74,046	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 74,046	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 403,224	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92	Building Construction	\$ 16,889	92
93			93
94			94
95		\$ 16,889	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

**XII. RENTAL COSTS**

**A. Building and Fixed Equipment (See instructions.)**

1. Name of Party Holding Lease: Encore Retirement Centers

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

If NO, see instructions.

☒ YES ☐ NO

		1 Year Constructed	2 Number of Beds	3 Date of Lease	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:		<u>106</u>	<u>12/31/85</u>	\$ <u>548,853</u>	<u>4</u>	<u>5</u>	3
4	Additions							4
5								5
6								6
7	TOTAL		<u>106</u>		\$ <u>548,853</u>			7

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized  
by the length of the lease                     .

9. Option to Buy: ☒ YES ☐ NO Terms: Purch of all facilities from Encore \*

**B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)**

15. Is Movable equipment rental included in building rental?

☐ YES ☒ NO

16. Rental Amount for movable equipment: \$ 27,614 Description: See next page for schedule

(Attach a schedule detailing the breakdown of movable equipment)

**C. Vehicle Rental (See instructions.)**

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17	<u>Facility</u>	<u>96 Ford Windstar</u>	\$ <u>398.00</u>	\$ <u>4,779</u>	17
18					18
19					19
20					20
21	TOTAL		\$ <u>398.00</u>	\$ <u>4,779</u>	21

10. Effective dates of current rental agreement:

Beginning 01/01/1998

Ending 12/31/2001

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12. /2002 \$ 0

13. /2003 \$ 0

14. /2004 \$ 0

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

**A. TYPE OF TRAINING PROGRAM** (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

<b>1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?</b>  <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO  If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.	<b>2. CLASSROOM PORTION:</b>  IN-HOUSE PROGRAM <input type="checkbox"/>  IN OTHER FACILITY <input checked="" type="checkbox"/>  COMMUNITY COLLEGE <input checked="" type="checkbox"/>  HOURS PER AIDE <u>111</u>	<b>3. CLINICAL PORTION:</b>  IN-HOUSE PROGRAM <input type="checkbox"/>  IN OTHER FACILITY <input checked="" type="checkbox"/>  HOURS PER AIDE <u>44</u>
---	--	---

**B. EXPENSES**

**ALLOCATION OF COSTS (d)**

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$ 746	\$ 2,521	\$	\$ 3,267
2	Books and Supplies		360		360
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests		200		200
9	TOTALS	\$ 746	\$ 3,081	\$	\$ 3,827
10	SUM OF line 9, col. 1 and 2 (e)	\$ 3,827			

**C. CONTRACTUAL INCOME**

In the box below record the amount of income your facility received training aides from other facilities.

\$

**D. NUMBER OF AIDES TRAINED**

<b>COMPLETED</b>	
1. From this facility	7
2. From other facilities (f)	
<b>DROP-OUTS</b>	
1. From this facility	2
2. From other facilities (f)	
<b>TOTAL TRAINED</b>	9

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.  
 (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.  
 (c) For in-house training programs only. Do not include fringe benefits.  
 (d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.  
 (f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify):									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

		1 Operating	2 After Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$ 5,180	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 22,221 )	667,885		3
4	Supply Inventory (priced at )	44,013		4
5	Short-Term Investments			5
6	Prepaid Insurance			6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	997		8
9	Other(specify):			9
10	<b>TOTAL Current Assets</b> (sum of lines 1 thru 9)	\$ 718,075	\$	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost	16,711		14
15	Leasehold Improvements, at Historical Cost	591,282		15
16	Equipment, at Historical Cost	230,953		16
17	Accumulated Depreciation (book methods)	(403,224)		17
18	Deferred Charges	178		18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	<b>TOTAL Long-Term Assets</b> (sum of lines 11 thru 23)	\$ 435,900	\$	24
25	<b>TOTAL ASSETS</b> (sum of lines 10 and 24)	\$ 1,153,975	\$	25

		1 Operating	2 After Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$ (24,878)	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	83,112		30
31	Accrued Taxes Payable (excluding real estate taxes)	12,906		31
32	Accrued Real Estate Taxes(Sch.IX-B)	61,134		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	<b>Other Current Liabilities(specify):</b>			
36	Garnishment/Lease Conting	(29,989)		36
37	Credit Union W/held	(1,262)		37
38	<b>TOTAL Current Liabilities</b> (sum of lines 26 thru 37)	\$ 101,023	\$	38
	<b>D. Long-Term Liabilities</b>			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	<b>Other Long-Term Liabilities(specify):</b>			
43	Intercompany	(1,219,376)		43
44				44
45	<b>TOTAL Long-Term Liabilities</b> (sum of lines 39 thru 44)	\$ (1,219,376)	\$	45
46	<b>TOTAL LIABILITIES</b> (sum of lines 38 and 45)	\$ (1,118,353)	\$	46
47	<b>TOTAL EQUITY</b> (page 18, line 24)	\$ 2,272,328	\$	47
48	<b>TOTAL LIABILITIES AND EQUITY</b> (sum of lines 46 and 47)	\$ 1,153,975	\$	48

\*(See instructions.)

**XVI. STATEMENT OF CHANGES IN EQUITY**

		<b>1</b> <b>Total</b>	
<b>1</b>	<b>Balance at Beginning of Year, as Previously Reported</b>	<b>\$ 2,028,665</b>	<b>1</b>
<b>2</b>	Restatements (describe):		<b>2</b>
<b>3</b>	<b>Remove Prior year adj-Home Office &amp; Dist Center Equity</b>	<b>361,931</b>	<b>3</b>
<b>4</b>			<b>4</b>
<b>5</b>			<b>5</b>
<b>6</b>	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	<b>\$ 2,390,596</b>	<b>6</b>
	<b>A. Additions (deductions):</b>		
<b>7</b>	NET Income (Loss) (from page 19, line 43)	<b>223,383</b>	<b>7</b>
<b>8</b>	Aquisitions of Pooled Companies		<b>8</b>
<b>9</b>	Proceeds from Sale of Stock		<b>9</b>
<b>10</b>	Stock Options Exercised		<b>10</b>
<b>11</b>	Contributions and Grants		<b>11</b>
<b>12</b>	Expenditures for Specific Purposes		<b>12</b>
<b>13</b>	Dividends Paid or Other Distributions to Owners	( )	<b>13</b>
<b>14</b>	Donated Property, Plant, and Equipment		<b>14</b>
<b>15</b>	Other (describe)	<b>(341,647)</b>	<b>15</b>
<b>16</b>	Other (describe)	<b>(4)</b>	<b>16</b>
<b>17</b>	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	<b>\$ (118,268)</b>	<b>17</b>
	<b>B. Transfers (Itemize):</b>		
<b>18</b>			<b>18</b>
<b>19</b>			<b>19</b>
<b>20</b>			<b>20</b>
<b>21</b>			<b>21</b>
<b>22</b>			<b>22</b>
<b>23</b>	<b>TOTAL Transfers (sum of lines 18-22)</b>	<b>\$</b>	<b>23</b>
<b>24</b>	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	<b>\$ 2,272,328</b>	<b>24 *</b>

\* This must agree with page 17, line 47.

**VII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.  
**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.**

	Revenue	Amount	
	<b>A. Inpatient Care</b>		
1	Gross Revenue -- All Levels of Care	\$ 4,206,493	1
2	Discounts and Allowances for all Levels	(382,579)	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 3,823,914	3
	<b>B. Ancillary Revenue</b>		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	403,380	6
7	Oxygen	38	7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 403,418	8
	<b>C. Other Operating Revenue</b>		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care	4,123	13
14	Non-Patient Meals	1,259	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs	53,425	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory	4,913	19
20	Radiology and X-Ray	1,888	20
21	Other Medical Services	26,420	21
22	Laundry	7,860	22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 99,888	23
	<b>D. Non-Operating Revenue</b>		
24	Contributions		24
25	Interest and Other Investment Income***		25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$	26
	<b>E. Other Revenue (specify):****</b>		
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28		1,279	28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$ 1,279	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 4,328,499	30

	Expenses	Amount	
	<b>A. Operating Expenses</b>		
31	General Services	694,663	31
32	Health Care	1,737,528	32
33	General Administration	798,675	33
	<b>B. Capital Expense</b>		
34	Ownership	859,002	34
	<b>C. Ancillary Expense</b>		
35	Special Cost Centers	(41,837)	35
36	Provider Participation Fee	57,085	36
	<b>D. Other Expenses (specify):</b>		
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 4,105,116	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	223,383	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ 223,383	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? Yes If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.



Facility Name & ID Number **VIP Manor**

# 0038661

Report Period Beginning: 01/01/01

Ending:

12/31/01

## XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	2,339	2,627	\$ 64,729	\$ 24.64	1
2	Assistant Director of Nursing	2,161	2,273	53,279	23.44	2
3	Registered Nurses	10,869	11,366	185,493	16.32	3
4	Licensed Practical Nurses	16,685	17,999	226,247	12.57	4
5	Nurse Aides & Orderlies	70,040	73,706	616,020	8.36	5
6	Nurse Aide Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director	1,981	2,265	20,317	8.97	9
10	Activity Assistants	1,937	2,109	16,724	7.93	10
11	Social Service Workers	3,942	4,360	36,406	8.35	11
12	Dietician	1,650	1,874	19,209	10.25	12
13	Food Service Supervisor					13
14	Head Cook	21,515	22,032	145,191	6.59	14
15	Cook Helpers/Assistants					15
16	Dishwashers	1,859	2,070	22,087	10.67	16
17	Maintenance Workers	6,377	6,996	52,820	7.55	17
18	Housekeepers	4,512	4,879	37,276	7.64	18
19	Laundry	1,347	1,355	46,531	34.34	19
20	Administrator					20
21	Assistant Administrator	1,928	2,093	17,749	8.48	21
22	Other Administrative	2,044	2,296	30,881	13.45	22
23	Office Manager	1,870	2,253	22,530	10.00	23
24	Clerical					24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records	1,927	2,107	14,970	7.10	31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	154,983	164,660	\$ 1,628,459 *	\$ 9.89	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

## B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant		\$ 4,558	L-1,3	35
36	Medical Director		18,474	L-9,3	36
37	Medical Records Consultant		0		37
38	Nurse Consultant		1,582	L-10,3	38
39	Pharmacist Consultant		5,724	L-10,3	39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant				45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 30,338		49

## C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$		50
51	Licensed Practical Nurses				51
52	Nurse Aides				52
53	TOTAL (lines 50 - 52)		\$		53

**\*\*See instructions.**

**XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS** (which have been included in Sch. V, line 6, col. 3).  
(See instructions.)

[illegible]

Facility Name & ID Number VIP Manor

STATE OF ILLINOIS

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XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN, LPN, NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes  
If YES, give association name and amount. Illinois Health Care Association \$5008
- (3) Did the nursing home make political contributions or payments to a political action organization? Yes If YES, have these costs been properly adjusted out of the cost report? Yes
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes  
What was the average life used for new equipment added during this period? Various
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 90 Line 10, col. 2
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No  
If YES, give effective date of lease. \_\_\_\_\_
- (9) Are you presently operating under a sublease agreement? \_\_\_\_\_ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.  
\_\_\_\_\_
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 57,085  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.

- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ n/a Has any meal income been offset against related costs? Yes Indicate the amount. \$ 1,259
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? No  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ \_\_\_\_\_  
c. What percent of all travel expense relates to transportation of nurses and patients? 22%  
d. Have vehicle usage logs been maintained? Yes  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? No  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? Yes  
g. Does the facility transport residents to and from day training? No  
Indicate the amount of income earned from providing such transportation during this reporting period. \$ n/a
- (17) Has an audit been performed by an independent certified public accounting firm? Yes  
Firm Name: Ernst & Young The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? No If no, please explain. Not available until later in the year
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? Yes  
Attach invoices and a summary of services for all architect and appraisal fees.